

USER REGISTRATION BGR / Supplier/ network operator

AGGM PLATFORM

- You can register as an additional user or main user for your company depending on the role on the AGGM platform.
- If you are already registered as a user and would like to become a main user, please contact mgm@aggm.at
- The next slides describe the exact procedure.





Registration form



Fill in the registration form on the <u>AGGM platform</u> (*One Stop Shop > Registration*)

2

Note



Activate the link sent to the e-mail address you entered and set a new password.

3

Data input



- Now log in to the AGGM platform and enter your data under Admin > Company Information.
- Do not forget to finally submit the data!

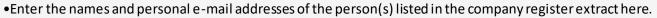
Participant type

- •User registration
- •El X-Code of your company
- •User type: either additional user or main user (If the organisation has several roles in the market, the main user will be reset for all of them!)
- Optional: use user data as billing contact and/or 24-hour contact

User role

- •Register for the corresponding role as: BGR / Provider / Network operator
- •If your organisation has multiple roles, you can also specify here whether your user should have these roles.

Authorised signatory(ies)



• These persons must then sign the AGGM authorisation document.

Documents



- •Upload a current company register extract here
- Optional: Copy of identity card

Confirmation

- •Now confirm that the information is correct
- Submit your data
- AGGM will contact you as soon as possible



Data Check



- The registered data will be checked by AGGM.
- AGGM will contact you if the data needs to be corrected (corrections are made by the user in the <u>AGGM</u> <u>platform</u>).



Authorisation document



- To activate access to the AGGM platform, an authorisation document must be signed by the authorised person(s). The document is sent by AGGM.
- AGGM uses DocuSign for this purpose. If this is not an option for the company, AGGM will inform about an alternative.